

EDUCATION

High School: _____

High School years completed _____ Graduate? Yes No
 City _____ State _____

Undergraduate College: _____

Years completed _____ Graduation Date _____ City _____ State _____
 Degree Earned _____

Graduate College _____

Years completed _____ Graduation Date _____ City _____ State _____
 Degree Earned _____

Business or Technical School _____

Years completed _____ Graduation Date _____ City _____ State _____
 Degree Earned _____

Honors Received:

State any additional information you fee may be helpful to us in considering your application.

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience:

List professional, trade, business or civic activities and offices held.

(Exclude those which indicate race, color, religion, sex or national origin): _____

A valid driver's license is required for those positions that include driving as an essential job function.

Do you have a valid driver's license? Yes No

Driver's License Number: _____ State: _____

Have you had your driver's license suspended or revoked in the last three years? Yes No

If yes, give details: _____

Give three references, excluding relatives or previous employers:

Name	Address	Phone

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names, which indicate race, color, religion, sex or national origin.

1	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/ Salary		
		Starting	Final	
	Supervisor			
	Reason for living			
2	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/ Salary		
		Starting	Final	
	Supervisor			
	Reason for living			
3	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/ Salary		
		Starting	Final	
	Supervisor			
	Reason for living			

If you need additional space, please continue on a separate sheet of paper.

AFFIDAVIT

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that the statements made by me in this application are true, complete and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statement made herein will void this application and any actions based on it. I agree to keep this application current should any of the information change. I authorize Presbyterian Pan American to make any reference checks relating to my employment with Presbyterian Pan American School, and I also authorize all my prior employers to provide full details concerning my past employment. I understand this application and all attachments are the property of Presbyterian Pan American School and that my application will remain under consideration until the position I applied for has been staffed. If employed, I understand the first six months of my employment are probationary and, that I am required to abide by all rules and regulations of the School. My employment is also at-will, which means that either my employer or I can end the employment relationship at any time. The filing of this application and the acceptance thereof does not obligate Presbyterian Pan American School to respond in any way or take any action.

Signature of Applicant

Date

Applicants for employment are considered on the basis of their desire to participate in the life of the community. Presbyterian Pan American School employs, assigns, reassigns, promotes, and terminates employees without regard to national origin, race or sex.

CRIMINAL RECORD CHECK

PRESBYTERIAN PAN AMERICAN SCHOOL

Name: _____

Address: _____

Phone: _____

Other names by which you have been known (if any)

Note: May include maiden names or names that were changed for other reasons.

I hereby authorize the local Police Department and other local, state and federal agencies to release any record that may be on file in my name(s) in the records of said agencies. Any such records will become part of my personal application for employment or volunteer service at Presbyterian Pan American School.

Legal Signature: _____

Date of Birth: ____/____/____

Social Security #: ____-____-____

Driver's License# _____ State issued: _____